



Oakwood®

Volunteer Reference Form

(Reference must be at least 18 years of age and a non-relative)

Applicant's Name: _____

The person named above has applied for volunteer position within Oakwood Healthcare System. Oakwood offers a variety of volunteer opportunities that include working with staff, patients, and visitors. It will help us a great deal if you would carefully answer the following questions to the best of your knowledge and return this form as soon as possible.

1. How do you know the applicant or in what capacity have you known the applicant?

2. How long have you know the applicant? _____

3. How well do you know the applicant? (please circle one)

Very Well Well Average Little Very Little

4. How does the applicant approach people, cultural or lifestyles different from their own?

With ...(please circle one) Open mindedness Curiosity Acceptance Caution Judgment

Other: (please explain) _____

5. Have you had a chance to see the applicant with sick, compromised, and/or elderly adults?

If yes, how would you characterize their ability to interact with this group of people?

Friendly Well-liked Impatient Inconsistent Flexible Caring
Understanding Engaging Creative Dependable Patient Outgoing

6. Are you aware of anything that would prevent the applicant from being an effective volunteer?

If yes, please explain. _____

7. Keeping in mind the importance of commitment, reliability, stability and good judgment, what overall recommendation do you give this applicant? (please check one)

_____ My highest recommendation

_____ I recommend

_____ I recommend with reservations (please specify below)

_____ I cannot recommend this person to your program (please specify below)

Comments: _____

Printed Name: _____

Address: _____

Telephone: (where you may be reached for further questions): _____

Signature: _____

Date: _____

(Please seal completed and signed form in an envelope, and sign your name over the envelope seal to prevent tampering. The envelope may then be returned to the applicant so he/she may bring it with them to their interview.)