Medical Education
Policy on Medical Student Supervision

1. It is the policy of Oakwood Healthcare to specify the mechanisms by which medical students are supervised by members of the Medical Staff. This policy provides guidelines to attending physicians, residents, medical students, and hospital personnel to ensure appropriate supervision is provided and documented when students participate in patient care. The management of each patient’s care is the responsibility of a member of the Medical Staff with clinical privileges.

2. Activities performed by medical students shall be under the supervision of a Medical Staff member. The Supervising Physician is directly responsible for the actions of the student. Residents may also serve as Supervising Physicians for Medical Students.

3. Medical Student Clerks are those students rotating in affiliated medical school clerkship rotations. These affiliated medical schools are:
   - Wayne State University School of Medicine
   - Michigan State University College of Osteopathic Medicine
   - Others as determined by formal affiliation agreements through the Medical Education office

4. Medical students may rotate on elective rotations only as approved by the applicable program director and the Medical Education office. Medical students on elective rotations must follow this policy and the guidelines provided for their specific rotation.

5. Medical students who are not rotating on affiliated medical school clerkship rotations or approved senior elective rotations are not allowed to participate in patient care or be present in clinical areas.

6. Students in an approved Observership must comply with the Observership policy and procedures. Student observers must not have direct patient contact or document in the medical record. This policy and references to Medical Students in this policy DO NOT apply to Observership students.

7. Students may be present in the hospital as a visitor of a specific relative or friend and must follow usual Oakwood visitation policies.

8. The Medical Education office and the affiliation agreements between Oakwood and the affiliated medical school will define Medical Student Clerk procedures for application, orientation, curriculum, supervision and evaluation.

9. Members of the Oakwood Medical Staff may be assigned Medical Student Clerks from affiliated medical schools by the Medical Education office. Others who wish to supervise medical students must do so only in their outpatient offices. Medical students who are not on core clerkship or elective rotations through an Oakwood-affiliated program, or who are in an approved Observership, should not be brought to the hospital.
10. All Medical Students will be provided information and attest to their understanding this policy, of HIPAA requirements, Oakwood’s Code of Conduct and Chain of Command policies. They will not be allowed to start clinical activities in the hospitals without first completing this orientation and other documentation required by the Medical Education office.

11. Medical Students shall identify themselves to patients as a health professional student under an identified supervising physician. Students must wear an Oakwood identification badge obtained only through the Medical Education office. Medical Students are not medical staff or residents.

12. The Supervising Physician should be present in the hospital when the Medical Student is in the hospital. The only exceptions would be for participation in lectures, completion of library assignments or other activities in non-clinical areas of the hospital such as eating in the cafeteria.

13. Co-signature is required on all medical record entries and orders written by Medical Students. Orders may not be carried out until signed by the Supervising Physician.

14. Clinical activities shall be limited to those of the clinical privileges granted to the Supervising Physician. All procedures performed by Medical Students require direct supervision by a physician. Students may do History & Physical examinations at the Supervising Physician’s discretion.

15. Medical Students are not allowed to examine or treat Emergency Department or intensive care patients without the physical presence of the supervising physician in the ED or ICU at that time.

16. It is expected that physicians involved in the education of medical students will:
   a) provide a model of appropriate and compassionate care;
   b) maintain an ethical approach to the care of patients;
   c) maintain a professional relationship with medical students at all times, which includes:
      • not exploiting the power differential that is inherent in the relationship;
      • not becoming involved in situations involving potential conflicts of interest;
      • not intimidating or harassing medical students emotionally, physically or sexually;
   d) maintain a professional relationship with all other colleagues, which includes not intimidating or harassing them emotionally, physically or sexually.

17. The Supervising Physician or their designated coordinator will attest to the successful completion of a medical student’s rotation and ensure that the student’s evaluation is submitted in a timely manner.

*Medical Students and/or Supervising Physicians who fail to adhere to these policies are subject to having the medical student rotation terminated immediately.*